



## Application process „Freshman College“ - Study preparation programme

A co-operation between the Schmalkalden University of Applied Sciences and the Institut für Sprachen

- Please apply through the Institut für Sprachen in Kassel.  
Contact person: Janina Sadovnikov  
Mail: [janina.sadovnikov@ifs-kassel.de](mailto:janina.sadovnikov@ifs-kassel.de)
- Additional documents required for the registration:
  - **completed application form (see download)**
  - **scan of university entrance qualification: school-leaving certificate + detailed academic record – original & certified translation into German**
  - **proof of German knowledge (at least B1 level, otherwise a pre-course will be necessary)**
  - **proof of English knowledge**
  - **passport (scan)**
  - **birth certificate (scan – not translated)**
  - **letter of motivation with explanation of choice of study in German or English**
- An invoice will be issued after document checking.
- As soon as payment is received you will receive an IfS admission letter and a conditional admission letter from the Schmalkalden UAS.

### Costs:

Course fees: 5.500,00€

### Included:

- German intensive course: B2-C1
- TestDaF Crash course
- (English course with exam preparation if necessary)
- subject teaching
- teaching materials

### Not included:

- examination fee TestDaF & TOEIC,
- (if necessary: external entrance examination)
- accommodation (approx. 400€ / month in Kassel/, approx. 250 € / Monat in Schmalkalden)
- travel expenses (flight tickets, monthly ticket etc.)
- living expenses
- semester fees starting in summer semester (95,90€: discount on cafeteria meals, ticket for public transport in Thuringia, University sports, etc.)

On admission to the academic preparation course at Schmalkalden University of Applied Sciences in the summer semester, the university semester fee becomes due. The university semester fee currently amounts to € 95,90 (July 2016). On payment of the semester fee, participants are entitled to occupy a room in a university residence in Schmalkalden, to eat in the university canteen at affordable rates, to take part in most university sports for free, make use of the regional trains throughout Thuringia for free and much more.